

**ACCEPTANCE BY VEHICLE
IMPLEMENTATION TIMELINE**

Activity	Typical time before launch date	Guideline	Date expected	Update at [date]	Date completed
You and we walkthrough requirements of Schedule 18: Acceptance by Vehicle and changes to processes required	- 6 weeks				
We share our systems specification for you to develop your systems accordingly	- 6 weeks				
You and we formally agree list of Dual Slot Mail Centre sites from the list of potential Dual Slot Mail Centres in the table below	- 4 weeks				
You request a preferred 'go live' date for each Inward Mail Centre and we confirm our ability to meet each date (Roll Out Plan)	- 4 weeks				
You and we agree Access Slots for relevant Dual Slot Mail Centres	- 3 weeks				
You provide us with your Vehicle Declaration identification methodology	- 3 weeks				
You conduct systems interface testing and obtain our systems sign off	- 2 weeks				
You provide to us an example of your Vehicle Manifest	- 2 weeks				
You and we agree to add Schedule 18: Acceptance by Vehicle to your Access Letters Contract	- 2 weeks				
You and we agree Roll Out Plan and first start date	- 2 weeks				
Go Live					