



Royal Mail Mailmark® Letter Guide

Item Code: MISC1462

Issue 1.3 (11/23)

Instructions for use are available at www.royalmail.com/mailmark

Tool Features

Requirements

1. Letter Size
2. Maximum Thickness
- 3/3a. Indicia Area
4. Mailmark / Window Area
5. 2D Data Matrix Mailmark Size
6. 4-state barcode Mailmark Length

Recommendations

- 7a/b. Mailmark Clear Zone
- 8/8a. Delivery Address Block Area
9. Codemark Clear Zones
10. Return Address Block & Zip Tie Area
11. Address Clear Zone & Word Spacing
12. Perforation Inset
13. 2mm Thickness/Lateral Movement

Please refer to instructions for use

2mm Thickness For Letters With ≥30mm Lateral Movement Or Largest Paper Insert

