



10 January 2019

Royal Mail Wholesale

4th Floor
185 Farringdon Road
London
EC1A 1AA

Access Mail Circulation to Inverness Mail Centre

Dear Customer,

We are opening a new inward mail centre in Scotland to better serve the Inverness, Outer Hebrides and Kirkwall postcode areas, providing enhanced Outward and Inward sorting capability, and to improve efficiencies within our delivery network. We are changing the circulation of Access mail for the IV, HS and KW postcode areas from Aberdeen Mail Centre to our new Inverness Mail Centre with effect from **25 March 2019**.

The address of the Inverness Mail Centre is: Inverness Mail Centre
50 Seafield Road
Inverness
IV1 1SG

We are informing you of this change in accordance with Clause 13.3.2 of the Access Letters Contract and the Wholesale Parcels Contracts and in accordance with Clause 13.2.2 of the C9 Premium Agreement.

We confirm that this change affects all Access mail for SSC 313, including Access 1400 and Pollsort.

Changes to the CFL

We require you to change the labelling of all containers of IV, HS and KW postcoded items to denote the new Inverness Mail Centre. To assist you make these changes and to allow you time to ensure you correctly label all Inverness Mail Centre containers from 25 March 2019, we have released a new CFL file which is available from today at www.royalmailwholesale.com/cfl-database.

Without prejudice: proposed alternative logistical solution for carriers

We appreciate the logistical challenges and costs that we all face as carriers in trunking mail to Inverness to improve the Access mail quality of service levels for our customers. Following discussions with our Access carriers, we can offer an alternative solution for carriers delivering direct to Inverness should they require it. For an annual fee, Royal Mail will operate a cross-docking facility for Inverness labelled containers of mail handed over at Edinburgh Mail Centre and transit such items to the Inverness Mail Centre on behalf of the carrier. Please contact your Account Director, on receipt of this letter, if you are a carrier interested in finding out more information on this unique service for Access mail delivery to Inverness.

Yours sincerely,

Luisa Fulci
Regulated Products Director
Consumer and Network Access