



17<sup>th</sup> January 2014

## Royal Mail Wholesale

148 Old Street  
London  
EC1V 9HQ

Dear Customer,

Following our annual review of the allocation of Postcode Sectors to Zones, there is some movement of some Postcode Sectors between the Zones for the forthcoming financial year 2014/15. The changes affect the Access Letters Contract, the Wholesale Parcels Contract and the Condition 9 Agreements as detailed in the applicable contract change notice attached to this letter. These changes will be reflected in the following requirements:

- (a) a new release of the **Access Selection Files, Release 4** to come into effect from 31<sup>st</sup> March 2014 (available to download from the Website from 28<sup>th</sup> February 2014). Customers on the Zonal Price Plan 3 must implement Release 4 for all Zonal postings for handover to us from 31<sup>st</sup> March 2014. This is to ensure that postings are priced correctly. Customers on National Price Plan One (SSCs) and Averaged Price Plan Two (Zones) may choose to implement this new Release of the Access Selection Files but it is not an obligation.
- (b) a revised **Royal Mail Zonal Posting Profile for 2014-15** to come into effect from 31<sup>st</sup> March 2014, as published on the Website. The NGPP Calculator on the contracts pages of the Website will be updated to display the new Royal Mail Zonal Posting Profile relevant to each contract type.

You will need to advise your software supplier or IT department to effect this notification.

Yours sincerely,

Luisa Fulci  
Regulated Products Director  
Consumer and Network Access