



18 May 2018

Royal Mail Wholesale

4th Floor
185 Farringdon Road
London
EC1A 1AA

Access Mail for GY & JE Postcode Areas

Dear Customer,

To improve efficiencies within our delivery network, we are changing the circulation of Access mail for the GY & JE Postcode Areas from Dorset Mail Center to Nottingham Mail Center with effect from 30 July 2018. We confirm that this change affects two SSCs as detailed in the table below:

Postcode	SSC	Circulate up to 29 July 2018	Circulate from 30 July 2018
GY	353	Dorset MC	Nottingham MC
JE	354	Dorset MC	Nottingham MC

Changes to the CFL

To assist you with making these changes, we are releasing a new CFL file which will be available from 21 May 2018 and should be used from 30 July 2018. In addition to the above noted change, the new file will also reflect two previous circulation changes as follows:

(20) DORSET MC (GUERNSEY) to (44) NOTTINGHAM MC
(20) DORSET MC (JERSEY) to (44) NOTTINGHAM MC
(30) IPSWICH MC to (11) CHELMSFORD MC
(50) PORTSMOUTH MC to (56) SOUTHAMPTON MC

What are your next steps?

Please share this information with your software supplier and ask them to make the necessary changes to your sortation software to effect the above circulation and CFL changes. If your supplier wishes to use this information for any other purpose please ask them to contact us for prior written approval.

We are informing you of this change in accordance with Clause 13.3.2 of the Access Letters Contract and the Wholesale Parcels Contracts and in accordance with Clause 13.2.2 of the C9 Premium Agreement.

If you have any queries regarding this change notice please contact your Account Director.

Yours sincerely,

Luisa Fulci
Regulated Products Director
Consumer and Network Access