ACCESS LETTERS CONTRACT CHANGE NOTICE: NUMBER 037 DATED: 4 JANUARY 2018

This notice applies to you if you hold an Access Letters Contract (Contract) with Royal Mail Group Limited, a company registered in England and Wales (number 04138203) with its registered address at 100 Victoria Embankment. London EC4Y 0HQ.

1. Definitions and interpretation

- 1.1 If a word or expression is defined in this notice, it shall have the meaning given in this notice.
- Any words or expressions which are not defined in this notice, but have an initial capital letter, shall have the meaning given to them in the Contract.
- 1.3 All of the rules about how to interpret the Contract shall apply to this notice.

2. Changes to the Contract

- 2.1 We hereby give you notice under clause 13.2.4 of the General Access Terms and Conditions to change the allocation of Postcode Sectors to Zones with effect from **26 March 2018**.
- 2.2 The change referenced at paragraph 2.1 above will result in a change to the composition of the Royal Mail Zonal Posting Profile for 2018-19 for customers posting on Averaged Price Plan Two (Zones) and the Regional Price Plan (Zones).
 - a. From **26 March 2018**, the Royal Mail Zonal Posting Profile for Averaged Price Plan Two (Zones) will change to:

Royal Mail Zonal Posting Profile	Urban	Suburban	Rural	London
2018 – 19	34.909%	30.220%	20.322%	14.549%

b. From **26 March 2018**, the Royal Mail Zonal Posting Profile for the Regional Price Plan (Zones) will change to:

Royal Mail Zonal Posting Profile 2018-19	Urban	Suburban	Rural
England & Wales	41.965%	35.772%	22.263%
Scotland	35.447%	32.528%	32.025%
Northern Ireland	20.506%	31.135%	48.360%

2.3 The change referenced at paragraph 2.1 above will result also in a change the composition of the Urban Density Benchmark for Price Plan One (SSCs) with effect from **26 March 2018**, details of which are published on the contracts page of the Website.

Yours sincerely,

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Luisa Fulci

Regulated Products Director

Consumer and Network Access