



## **Royal Mail Wholesale**

4<sup>th</sup> Floor  
185 Farringdon Road  
London  
EC1A 1AA

### **ACCESS LETTERS CONTRACT CHANGE NOTICE: NUMBER 042**

**Date: 16<sup>th</sup> FEBRUARY 2018**

#### **1 Definitions and interpretation**

- 1.1 If a word or expression is defined in this notice, it shall have the meaning given in this notice.
- 1.2 Any words or expressions which are not defined in this notice, but have an initial capital letter, shall have the meanings given to them in the Contract.
- 1.3 All of the rules about how to interpret the Contract shall apply to this notice.

#### **2 Changes to the Contract**

- 2.1 Under Clause 13.2.1(a) of the General Access Terms and Conditions, we hereby notify you of the following changes to the General Access Terms and Conditions to the Contract:

2.1.1 Clause 10.1 shall be amended to read as follows:

“10.1 All notices and other communications (excluding invoices) to be served on or given to either Party under this Contract shall be:

10.1.1 for all notices to be served on or given to either Party under clauses 8 and/or 13 (except clause 13.3), given in writing and sent by a form of delivery in which delivery must be signed for and recorded by the deliverer to the Commercial Contact;

10.1.2 (subject to clause 10.1.1) only for matters to be notified under clause 13.3, Schedule 2 or the User Guide, given by telephone, email or fax to the Operational Contact; and

10.1.3 (subject to clauses 10.1.1 and 10.1.2) for all other matters relating to this Contract, given in writing and sent by a form of delivery in

which delivery must be signed for and recorded by the deliverer or by fax to the Commercial Contact.”

2.1.2 Clause 11.5 shall be amended to read as follows:-

“11.5 We will make available to you weekly invoices. The invoices will show the total charges you owe for the Services during the previous seven days. You shall pay all invoices in full within 30 days of the date of the invoice. An invoice is deemed to be received on the next Working Day after the day of posting.”

2.2 The changes detailed in paragraphs 2.1 will take effect from 27<sup>th</sup> August 2018,

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'Luisa Fulci'.

Luisa Fulci  
Regulated Products Director  
Consumer and Network Access