



ACCESS LETTERS CONTRACT CHANGE NOTICE: NUMBER 001

DATED: 15th NOVEMBER 2013

This notice applies to you if you hold an **Access Letters Contract** (Contract) with **Royal Mail Group Limited**, a company registered in England and Wales (number 04138203) with its registered address at 100 Victoria Embankment, London EC4Y 0HQ.

1 Definitions and interpretation

- 1.1 If a word or expression is defined in this notice, it shall have the meaning given in this notice.
- 1.2 Any words or expressions which are not defined in this notice, but have an initial capital letter, shall have the meanings given to them in the Contract.
- 1.3 All of the rules about how to interpret the Contract shall apply to this notice.

2 Changes to the Contract

- 2.1 We hereby give you notice as follows:
 - (a) under clause 13.2.3 of the General Access Terms and Conditions, to change certain of the Permitted Variances that apply to National Price Plan Two (Zones) as set out in the Annex to this Change Notice 001 with effect from the 31st March 2014;
 - (b) to rename National Price Plan Two (Zones), as set out in the Annex to this Change Notice 001 with effect from 31st March 2014.

Signed by

Luisa Fulci
duly authorised for and on behalf of
Royal Mail Group Limited



ANNEX: CHANGES TO THE ACCESS LETTERS CONTRACT (CHANGE NOTICE 001)

1. Changes to the Permitted Variances

- 1.1 The Permitted Variance that applies to National Price Plan Two (Zones) (to be renamed Averaged Price Plan Two) which is referenced in the published document on the Website called "RMW_NGPP Surcharge Calculator" shall be changed to 2%.
- 1.2 The Permitted Variance for the annual volume of Mailing Items that exceed the permissible amount of Mailing Items in each Zone which has a positive Weighted Average Price Variance Percentage (included in paragraph 8.1 of Schedule 3, Option B, National Price Plan Two (Zones) (to be renamed Averaged Price Plan Two)) shall be changed to 10% so that paragraph 8.1 of Schedule 3, Option B is as follows:

"8.1 If the total number of your Mailing Items exceeding the permissible amount in each Zone which has a positive Weighted Average Price Variance Percentage exceeds 10 per cent of your annual volume of Mailing Items (as invoiced by us under this Averaged Price Plan in any Contract Year) we may terminate your right to post under this Averaged Price Plan Two (Zones) on not less than 30 days' written notice and you shall be required from the expiry of that 30 day period to post all Mailing Items under the Zonal Price Plan."

2. Change of name for National Price Plan Two (Zones)

- 2.1 All references in the Contract to "National Price Plan Two (Zones)" shall be deleted and replaced with references to "Averaged Price Plan Two (Zones)".
- 2.2 As a consequence of the change of name, the reference to National Price Plan Two (Zones) in the definition of National Price Plan shall be deleted (in the section of Schedule 1 (Definitions and Interpretation) of the Contract headed "Terms used in Schedule 3 Price Plans"). Consequently the definition of National Price Plan shall be "National Price Plan One (SSCs)".
- 2.2 As a consequence of the change of name, Clause 3.2 of the Contract Details shall be deleted and replaced with the following:

"3.2 You may operate on the National Price Plan One (SSCs) (subject to eligibility), the Averaged Price Plan Two (Zones) (subject to eligibility), or on the Zonal Price Plan. You may also opt to operate on either of the National Price Plan or the Averaged Price Plan Two (Zones) (in each case subject to eligibility), together with the Zonal Price Plan. You may not operate on both a National Price Plan and an Averaged Price Plan Two (Zones). You must make that choice before you enter into this Contract and you will then be given separate account numbers which you will need to identify under which Price Plan your Mailing Items are being declared."