

Royal Mail Access Software Testing - Test Data Contract

To: **Royal Mail Wholesale Department**, CACI (IMS), CACI House, Kensington Village, Avonmore Road, London W14 8TS. **Fax. 020 7603 5862**

From: Access Customer Ref. (If known):.....(eg 1234A)

Contact Name:

Job Title / Department:

Company Name:

Address:.....

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Post Code:

Email Address:

1. The test address list is supplied to allow

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(Company Name - hereafter: "*The Licensee*") to test the software solution they have produced.

2. *The Licensee* will only run the address list against their solution and will not use it for any other purposes whatsoever.

3. The test data will be treated as commercially confidential and no copies made of it. It will not be supplied to any third party, neither will it be used for any purposes other than those involved in the Royal Mail's Access software testing process.

4. The results of the test (ie CPR, line listings and sorted address list) will be returned to Royal Mail (c/o the Royal Mail Wholesale Department) so that the solution can be tested for accuracy against Royal Mail's master solution. Licensees producing mailpieces for the evaluation of Automated Sorting Machines will be advised of separate arrangements for assessment.

5. *The Licensee* agrees to be liable for any misuse which arises, directly or indirectly, from the supply of this test address list.

6. When the test has been completed (or at an earlier time at Royal Mail's request):

- Any tapes or disks supplied to *The Licensee* will be returned to Royal Mail.
- All copies of the list or parts of it will be erased from *The Licensee's* computer files.
- Any mailpieces produced by *The Licensee* will be destroyed.
- Any mailpieces supplied to *The Licensee* by Royal Mail will be returned to Royal Mail.
- *The Licensee* will confirm in writing that they retain no copy of the data in any form.

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Signed on behalf of *The Licensee*

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Date