



ACCESS LETTERS CONTRACT CHANGE NOTICE: NUMBER 071

Date: 11 December 2020

This notice applies if you hold an **Access Letters Contract (Contract)** with **Royal Mail Group Limited**, a company registered in England and Wales (number 04138203) with its registered address at 100 Victoria Embankment, London, EC4Y 0HQ.

1 Definitions and interpretation

- 1.1 If a word or expression is defined in this notice, it shall have the meaning given in this notice.
- 1.2 Any words or expressions which are not defined in this notice, but have an initial capital letter, shall have the meanings given to them in the Contract.
- 1.3 All of the rules about how to interpret the Contract shall apply to this notice.

2 Changes to the Contract

- 2.1 Under Paragraph 7.1 of Schedule 24: Magazine Subscription Mail, we hereby notify you of the following changes to Schedule 24: Magazine Subscription Mail to the Contract:

- 2.1.1 Paragraph 2.2 shall be amended to read as follows:

- 2.2 In addition, some words and phrases used specifically in this Schedule are defined below:

Magazine Subscription Mail	Large Letters which are declared by you as Magazine Subscription Mail and which meet the criteria for Magazine Subscription Mail set out in this Contract including the User Guide.
Magazine Subscription Mail Posting	A mailing containing only Large Letters of the same Title.
New Title	A Title which you have not posted before (whether as Magazine Subscription Mail or otherwise).
Title	A specific Magazine Subscription Mail publication.

- 2.1.2 Paragraph 4.1 shall be amended to read as follows:

- 4.1 In addition to the other specifications and requirements for Magazine Subscription Mail set out in this Schedule and in the User Guide, you must also ensure that:

- 4.1.1 each Title is posted at least two times per year; and
 - 4.1.2 each Magazine Subscription Mail Posting contains a minimum of 1000 Mailing Items.

2.1.3 Paragraph 4.2 shall be deleted in its entirety.

2.2 The changes detailed in paragraph 2.1 will take effect from 1 March 2021.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Tim Cable', with a horizontal line underneath.

Tim Cable
Wholesale Products Director
Royal Mail Letters